

SULTAN'S DJ
EVENT PLANNING GUIDE

**13701 Rosetree Court
Chantilly, VA 20151
(703) 930-3365**

General Information

Customer/Contact Name: _____

Contract Date / Time : _____

Event Location / Phone : _____

Name & phone number(s) where your DJ can reach you the week of the event: _____

Best times to reach you at the phone number(s) above: _____

Does the location have a free parking for your DJ and easy access to the loading areas? Yes / No

Will the DJ's Equipment be outdoors? Yes / No (If yes, DJ and equipment must be protected from sun, rain, etc.)

What time are guests expected to arrive ? _____

What is the expected attendance? _____

Age group of guests: _____	% Ages 17 & Under	_____	% Ages between 18-25
_____	% Ages between 26-35	_____	% Ages between 36-45
_____	% Ages between 46-60	_____	% Ages over 60

YOUR DISC JOCKEY

What should be the attire of your DJ? Tuxedo Suit/Shirt & Tie Casual